



NOTICE TO PROCEED

05 November 2019

PO No: 19-00794-CSE
NOA No. 2019-PSNOA**239**BACNOA9-PS

MS. AMELIA ESCUDERO
ADVANCE PAPER CORPORATION
47 Rodriguez Drive, Jordan Valley Village
Baesa, Caloocan City

Dear Ms. Escudero:

The attached Contract Agreement having been approved, notice is hereby given to **ADVANCE PAPER CORPORATION** that performance for **Lot No. 1 of Supply and Delivery of Notebook, Stenographer for the Procurement Service for Lot Number 1** under **PB No. 19-252-9** opened on **28 August 2019** shall commence effective on the date of receipt of this Notice:

Lot No.	ITEM/DESCRIPTION	QUANTITY		Unit Price	Total Amount
1	Notebook, Stenographer	337,764	pieces	P 12.55	P 4,238,938.20

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SGD.
ELISA MAY ARBOLEDA-CUEVAS
Executive Director

Date of receipt of this Notice:
Name of Authorized Representative:
Signature of Authorized Representative:

(SGD.)



CONTRACT/PURCHASE ORDER

No. **PO19-00794 -CSE**

ADVANCE PAPER CORPORATION

To: 47 Rodriguez Drive,
 Jordan Valley Village
 Caloocan City
 Metro Manila

Date November 05, 2019
 Reference: PUBLIC 19-232-9
BIDDING No. 082R-19
 Date of PB: _____

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves NOTEBOOK, STENOGRAPHER, spiral, 40 leaves, ruled both sides, 55gsm, bond, size: 150mm x 225mm min, thickness: 0.075mm min, cover thickness: 0.40mm, 20 pieces per pack Brand: ADVANCE For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order. Delivery shall conform with the minimum labeling requirements under R.A. 7394 The inspections and tests that will be conducted shall be in accordance with Section VII. Technical Specifications.	337,764	PIECE	12.55	4,238,938.20
TOTAL AMOUNT					P= 4,238,938.20

PLACE OF DELIVERY: Please refer to project site listed above	DELIVERY INSTRUCTIONS: Please see above instructions
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FUNDS AVAILABLE (SGD.) CERTIFIED BY: ALLAN RAUL M. CATALAN ACCOUNTANT	AUTHORIZED (SGD.) ELISA MAY ARBOLEDA - CUEVAS DIRECTOR
DATE	DATE

ADVANCE PAPER CORPORATION	(SGD.) Amelia Escudero	Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof:	
NAME OF SUPPLIER	AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE

COPY FOR: SUPPLIER



CONTRACT/PURCHASE ORDER

No. **PO19-00794 -CSE**

ADVANCE PAPER CORPORATION

To: 47 Rodriguez Drive,
 Jordan Valley Village
 Caloocan City
 Metro Manila

Date November 05, 2019
 Reference: PUBLIC 19-252-9
BIDDING 0028-19
 Date of PB: _____

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>For every batch of delivery, Three (3) pieces and Thirty (30) sheets of plain paper (A4 of Legal) shall be submitted to Inspection Division for replacement of the quantity subjected to destructive tests.</p> <p>A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of three (3) months after acceptance.</p> <p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>The following documents shall be deemed to form and be read and construed as part of this Purchase Order, viz:</p> <p>a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/</p>				
TOTAL AMOUNT					₱ 4,238,938.20

PLACE OF DELIVERY: Please refer to project site listed above	DELIVERY INSTRUCTIONS: Please see above instructions
FUNDS AVAILABLE (SGD.) TIFIED BY: ALLAN RAUL M. CATALAN _____ ACCOUNTANT	AUTHORIZED (SGD.) ELISA MAY ARBOLEDA - CUEVAS _____ DIRECTOR
Purchase Order received and accepted subject to Terms and Conditions enumerated at the back hereof:	
ADVANCE PAPER CORPORATION _____ NAME OF SUPPLIER	(SGD.) Amelia Escudero _____ AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)
_____ DATE RECEIVED	_____ DUE DATE

COPY FOR: SUPPLIER



CONTRACT/PURCHASE ORDER **No. PO19-00794 -CSE**

ADVANCE PAPER CORPORATION November 05, 2019
To: 47 Rodriguez Drive,
 Jordan Valley Village
 Caloocan City
 Metro Manila Date _____
Reference: PUBLIC 19-252-9
BIDDING 08-28-19
Date of PB: _____

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	1st - within 30 calendar days from receipt of NTP - 56,300 pieces 2nd - within 30 calendar days thereafter - 56,300 pieces 3rd - within 30 calendar days thereafter - 56,300 pieces 4th - within 30 calendar days thereafter - 56,300 pieces 5th - within 30 calendar days thereafter - 56,300 pieces 6th - within 30 calendar days thereafter - 56,264 pieces				
TOTAL AMOUNT					₱ 4,238,938.20

PLACE OF DELIVERY: Please refer to project site listed above	DELIVERY INSTRUCTIONS: Please see above instructions
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FUNDS AVAILABLE (SGD.) IFIED BY: ALLAN RAUL M. CATALAN _____ ACCOUNTANT DATE	AUTHORIZED (SGD.) ELISA MAY ARBOLEDA - CUEVAS _____ DIRECTOR DATE
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ADVANCE PAPER CORPORATION (SGD.) **Amelia Escudero**
 Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

NAME OF SUPPLIER	AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)	DATE RECEIVED	DUE DATE
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COPY FOR: SUPPLIER



CONTRACT/PURCHASE ORDER

No. **PO19-00794 -CSE**

ADVANCE PAPER CORPORATION

November 05, 2019

To: 47 Rodriguez Drive,
 Jordan Valley Village
 Caloocan City
 Metro Manila

Date _____
 Reference: PUBLIC 19-252-9
 BIDDING No. 19-08-19
 Date of PB: _____

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p> <p>b)the Schedule of Requirements; c)the Technical Specifications; d)the General Conditions of Contract; e)the Special Conditions of Contract; f)the Performance Security; and g)the Entity's Notice of Award</p> <p>PROJECT SITES: PS Warehouse, PS Complex, RR Road Cristobal St., Paco, Manila; and End-User Agencies within Metro Manila, Antipolo, Imus, Cavite and Pampanga Imus, Cavite and Pampanga.</p>				
TOTAL AMOUNT					₱ 4,238,938.20

PLACE OF DELIVERY: Please refer to project site listed above	DELIVERY INSTRUCTIONS: Please see above instructions
FUNDS AVAILABLE (SGD.) CERTIFIED BY: ALLAN RAUL M. CATALAN _____ ACCOUNTANT	AUTHORIZE (SGD.) ELISA MAY ARBOLEDA - CUEVAS _____ DIRECTOR
ADVANCE PAPER CORPORATION _____ NAME OF SUPPLIER	Purchase Order received and accepted subject to its Terms and Conditions enumerated at the back hereof: (SGD.) Annelia Escudero _____ AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)
_____ DATE	_____ DATE
_____ DATE RECEIVED	_____ DUE DATE

COPY FOR: SUPPLIER